

SPECIALIZED
CARGO MOVERS, INC. 

COMPLETE MOVING CHECKLIST

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4 WEEKS BEFORE MOVING

Tour your house and decide which items should be discarded or donated to charity.

Call doctors and dentists. They may recommend a colleague near your new home. Get copies of renewable prescriptions and request medical and dental records.

Arrange transfer of school records. Transfer personal insurance records.

Check homeowners insurance policies to see if moving is covered. Be sure your new home is protected by transferring fire, theft and other personal property insurance.

If moving from an apartment, notify landlord and request apartment deposit back.

Before your moving estimate, decide which items you'll pack, and which you'd like Atlas to pack. We can provide the finest packing materials at reasonable prices.

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3 WEEKS BEFORE MOVING

Plan to discard or use up most food items before the move; perishables cannot be transported.

Arrange to have major appliances serviced before you move them. If a company-paid move, check with your move coordinator first.

Check and clear tax assessments.

Atlas can't take aerosols, flammables, ammunition or bottled gas. It's best to use them up or give them away before you move.

Request pet's records from the veterinarian

Notify the Post Office and get change-of-address forms. Notify magazines to which you subscribe.

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2 WEEKS BEFORE MOVING

Review and complete the Customer Responsibilities & High Value Inventory Form to give to the van operator.

Arrange to have major appliances serviced before you move them. If a company-paid move, check with your move coordinator first.

Return library books and other things you've borrowed.

Protect your shipment from damage by disposing of flammables such as gasoline, fireworks, matches, cleaning fluids, bottled gas; or aerosols, acids, ect.

Arrange connection of utilities in new home. Arrange for cable/satellite TV disconnection.

Draw up a floor plan of your new home, and indicate placement of furnishings. It makes moving in much easier.

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1 WEEKS BEFORE MOVING

Transfer bank accounts, and ask your local credit bureau to transfer your records to your new city.

Unless another means of payment has been prearranged, payment is due in cash, cashier's check or postal money order before your goods are unloaded.

Your local service provider can help you with phone, internet, cable or satellite service for your new home.

Set aside maps, games, snacks, flashlight and other items you'll take in your car. Gather medicines and important papers for the car trip.

Drain water from all garden hoses. Start packing suitcases.

Get address and phone number of Specialized Cargo Movers, Inc. Anything we're packing should be left in place.

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1 DAY BEFORE MOVING

Put non-combustible cleaning supplies, toiletries and other items you may need first in special boxes to be loaded last, unloaded first. Finish packing all suitcases.

Defrost, clean and dry refrigerator and chest freezer. It's helpful to update current contact information for friends and local businesses before the big move.



MOVING DAY!

Set aside maps, games, snacks, flashlight and other items you'll take in your car. Gather medicines and important papers for the car trip.



MOVING IN

It's a good idea to be at your new home a day ahead of the van so you can make sure utilities are connected, and plan placement of major items in your home.

